

The CCDS Exam Study Guide (2012 Edition)

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THE
CCDS
EXAM *Study Guide*
UPDATED FOR 2012!

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Get ready for the CCDS exam The CCDS Exam Study Guide has been updated to prepare candidates for the Certified Clinical Documentation Specialist (CCDS) exam. It follows the content outline established by the advisory board that created the exam. Each chapter reviews clinical documentation improvement program principles and contains sample questions for self-testing. The CCDS Exam Study Guide will: - Help candidates determine whether they are ready to

take the CCDS exam - Give qualified candidates the confidence they need for success - Provide sample questions for self-assessment - Deliver proven test-taking strategies Table of Contents Chapter 1: IPPS Payment System MS- DRGs Complication/comorbidities (CCs) and major CCs Case mix index implications for CDI Chapter 2: Coding Guidelines and Coding Clinics International Classification of Diseases Code identification and sequencing ICD-9-CM Official Coding Guidelines, compliance, and CDI Chapter 3: The Query Process Retrospective/concurrent queries AHIMA Physician Query Practice Brief Leading/non-leading queries Chapter 4: Identification of Clinical Indicators Query opportunities in Major Diagnostic Categories (MDC) Test result interpretation for query opportunities Common clinical documentation improvement scenarios Chapter 5: Program Metrics Baseline statistics Scope/goals of CDI program Data mining/data tracking Analysis of public quality data Chapter 6: RAC Preparedness RAC target areas CDI on the RAC prep team Self-audits Appendices Determining the MS-DRG Glossary Core Measures

About the Author Fran Jurcak, RN, MSN, CCDS, is a director in CDI Solutions at Huron Healthcare, a division of Huron Consulting in Chicago and a former project manager with J. A. Thomas and Associates. She served as a member of the CCDS Certification Committee since 2010, and was recently chosen to serve on the ACDIS Advisory Board. Jurcak has implemented successful CDI programs in more than 50 hospital systems in the past five years. With more than 25 years of nursing experience, Jurcak has clinical experience in critical care and emergency medicine, and taught as an assistant professor of nursing at Madonna University in Livonia, MI, for more than 15 years. She was among the first CDI specialists to earn the CCDS certification in 2009.